

# The Payworks Difference



Payworks' full service solutions are simple to use, flexible, and affordable. They are backed with face to face client service excellence that will delight and build long lasting relationships.

- + Payworks provides tailored payroll and workforce management solutions to over 10,000 companies nationwide - whether you have one employee or a thousand.
- + The Payworks application is very intuitive, simple to use, and is scalable to handle growth in your business.
- + Payroll, HR, and Employee Time Management are maintained in a single unified database, meaning no re-keying or syncing of data.
- + Our solutions can process your payroll quickly with increased accuracy, reducing costly errors.
- + Set-up is easy and employees can be paid by direct deposit or cheque on customizable pay statements. With Employee Self Service, employees have convenient online access to paystubs and T4s and have the ability to update their personal information.
- + User-defined fields and Automation features allow you to shape the application to your specific needs.
- + Payworks provides different levels of security access so that individual users can access the system for their unique needs, yet be restricted to any confidential information.
- + Payworks operates under a customer-centric service philosophy, in which each client is assigned to a dedicated and knowledgeable service representative. We believe our approach to customer service contributes to our 98% customer retention rate.
- + Payworks was a 2012 winner of Canada's Best Managed Companies program, and achieved Requalified status in 2013.

# Our Service Philosophy

At Payworks, we love serving our customers and we demonstrate this by delivering a personal and consistent service experience to each one of our 10,000+ customers.

We do this by providing you with a dedicated, knowledgeable service representative who is accountable to you and who will be there to lend a hand when you need them.

Whether you have complex questions relating to payroll legislation or simply want tips on how to use our products, your service representative will be there for you by name.

We believe strongly in this service philosophy because it was built by our customers. They truly appreciate the continuity and time savings associated with dealing with the same friendly voice and together we both benefit from developing long standing business relationships.

## TESTIMONIALS

“ We chose Payworks because it just seemed like a really easy solution that would save us a lot of time. It's probably the easiest software that I've used - in anything. ” - Jay Vallis, Piatto Pizzeria + Enoteca

“ The implementation process was SEAMLESS! Our implementation specialist was fantastic. We had a very short turn-around time to get the implementation done by our target date, and we couldn't have done it without Payworks! ”

- Kathleen Kelly, Statoil Canada

“ Payworks has a great reporting system. They provide easy-to-read violation reports that help the managers in each of our restaurants understand any errors they are making in the system. ”

- Kelli Stewart, Lone Star Texas Grill

WANT MORE INFO? VISIT US ON THE WEB AT [PAYWORKS.CA](http://PAYWORKS.CA)

# Payworks Cloud-Based Solutions

We're MORE than Payroll



Payroll



Time Management



Human Resources

Toll Free: 1 (866) 788-3500  
Web: [www.payworks.ca](http://www.payworks.ca)  
Twitter: [@PayworksInc](https://twitter.com/PayworksInc)  
Facebook: [Facebook.com/payworks](https://www.facebook.com/payworks)



# PAYWORKS TOTAL WORKFORCE MANAGEMENT SOLUTIONS



Our cloud-based Payroll, Human Resource, and Time Management solutions share a single common database. This means no interfaces, no double entry, and all systems update each other seamlessly and in real time.



Payroll Services



Human Resources



Time Management

## SCALABLE

- + Multi-user access with role-based security
- + Multiple pay groups and pay frequencies

## MULTIPLE PAY OPTIONS

- + Direct Deposit (up to 5 accounts per employee)
- + Cheque (regular or self-sealed)

## COMPREHENSIVE FUNCTIONALITY

- + User defined earnings, deductions, and benefits with targets
- + Statutory pay calculator
- + Automatic triggers at key milestones

## COMPLIANCE & DATA RETENTION

- + Automatic federal, provincial tax filing and WCB premiums
- + Records of Employment (ROEs) submitted to Service Canada on your behalf

## REPORTING & ANALYTICS

- + Standard and fully custom payroll reports
- + Exportable payroll register and journal entry

## EMPLOYEE PROFILE

- + Hiring Wizard
- + Client defined attributes

## COMPENSATION & BENEFITS MANAGEMENT

- + Position history
- + Benefit plan administration

## EMPLOYEE PROFILE MANAGEMENT

- + Skills and certifications
- + Union memberships and grievances

## ABSENCE & PERFORMANCE MANAGEMENT

- + Absence tracking
- + Performance reviews

## RECRUITMENT MANAGEMENT

- + Applicant tracking and management
- + Interview calendar

## REPORTING & ANALYTICS

- + Comprehensive library of standard reports
- + User-friendly custom reports builder

## DATA INPUT OPTIONS

- + S900 biometric finger reader clock
- + HP3000E hand reader clock
- + Employee self-service web clock
- + Employee self-service timesheet
- + Software time clock
- + Data entry timesheet
- + Punch data imports (from POS systems)

## EMPLOYEE POLICY AND LEGISLATIVE COMPLIANCE

- + Preconfigured provincial rules with optional company overrides
- + Statutory holiday pay calculations (including for casual employees)

## INTEGRATED SCHEDULING

- + Scheduling agent to help automate schedule generation
- + Employee availability tracking

## REPORTING & ANALYTICS

- + Robust standard reports
- + Extensive ad hoc custom reporting capabilities